



Ranchero Elementary School



Phone: (250)832.7018

Email: ran@sd83.bc.ca

URL: www.ran.sd83.bc.ca

September 8, 2025

Respect, Responsibility, Compassion, Honesty & Fun

Welcome Back,

Hello and welcome! We're so excited to begin another school year with you. Whether you're returning or joining us for the first time, we're thrilled to have you as part of our Ranchero community. Our school is a place where we care deeply about each child's learning, growth, and happiness—and we're looking forward to a wonderful year together. It's a true privilege to serve as principal and to work alongside our Ranchero families, wonderful students, and a caring community. During the entire school year, and especially during the first few weeks of school, we work to develop positive relationships and schoolwide and classroom expectations.

☀️ September Learning Theme: Building Connections ☀️

This month, our school community is focusing on the important theme of **Building Connections**. Whether it's forming new friendships, strengthening relationships with teachers and peers, or deepening our understanding of the world around us, connection is at the heart of meaningful learning. Throughout September, students and staff will explore how empathy, communication, and collaboration help us grow both academically and personally. Activities and classroom discussions will highlight the importance of listening, sharing, and working together—skills that build a strong, inclusive school culture.

We want to make this month a celebration of unity, kindness, and the joy of learning together. Because when we build connections, we build a better future.

The Welcome Back BBQ/Meet the Teacher Event is Thursday, September 18 at 5pm. We will begin with teacher/class visit time between 5-5:30. Then, from 5:30-6:30 our PAC is hosting the BBQ, and we will have seating in the gym. Thank you, PAC Executive, for organizing this community building fun event. The first PAC meeting of the year is scheduled for Wednesday, September 10 at 6:30pm in the school Library. All parents are invited and encouraged to attend, and childminding is available. The PAC supports students in many ways throughout the school year and is a vital part of our school.

Included in this newsletter are many annual reminders that help our school run smoothly, permission forms, the student fee schedule and the Ranchero handbook. All students will have a copy of the handbook in their agenda. Please read over the information such as bell schedule, Code of Conduct, rules and regulations and dates for the year. If you ever have any questions, concerns or just want to chat, feel free to give me a call, stop by the school or e-mail me at clangsto@sd83.bc.ca.

I look forward to seeing many of you at our upcoming Meet the Teacher/Family BBQ on Thursday, September 18.

Sincerely,
Corrinne Langston
Principal

Office Hours

Jong Ae Han, our secretary, will be in the office Monday to Friday from 8:00 am to 2:30pm. Please remember to call before 1:45 if you need to have a message passed on to your child. Messages left after 1:45 pm may not be picked up in time to relay the information to your child.

How to reach us? phone: 250 832 7018 emails: ran@sd83.bc.ca

Regular School Hours

As required by the Ministry of Education grade eight students must receive a minimum of 321 minutes of instruction per day and students in grades K – 7 must receive a minimum of 296 minutes of

instruction each day. The schedule below meets the minimum requirements.

Grade K – 7 Div. 2-7 Classes

8:05 Welcoming Bell
8:08 Classes Begin
9:38 Recess
9:53 Classes Resume
11:23 Eating time, followed by outside time
12:08 Classes Resume
2:04 Dismissal

Grade Div. 1 Class

8:05 Welcoming Bell
8:08 Classes Begin
9:30 Nutrition break in class
11:34 Eating time, followed by outside time
12:08 Classes Resume
2:07 Dismissal

Staffing at Rancho Elementary

Teaching Staff

Grade 8 (Div. 1)	Mr. Duane Kroeker & Ms. Sara Allen (Fri)
Grade 6/7 (Div. 2)	Mrs. Sam Kroeker (Mon, Tues, Wed) & Mr. C.J. Janzen (Thurs & Fri)
Grade 5/6 (Div. 3)	Mrs. Sara Allen & Ms. Langston (Mon AM & Fri)
Grade 4 (Div. 4)	Mrs. Shannon Seed
Grade 3 (Div. 5)	Ms. Lenette Zeiber
Grade 1/2 (Div. 6)	Mrs. Jennifer Leach
Kinder/Grade 1 (Div. 7)	Ms. Monique
Learning Resource Teacher	Mrs. Heather Montgomery (Tues-Fri)
Literacy Support Teacher	Ms. Amanda Van Damme
Teacher-Librarian	Ms. Denise Billard (Tues)
Speech Language Pathologist	TBA
Music Teacher	Ms. Pamela Wilson Mon., Wed. & Thurs.

Support Staff

Certified Education Assistant	Ms. Tara Legere
Certified Education Assistant	Mrs. Erin Paetsch
Certified Education Assistant	Mrs. Alyson Coubrough
Certified Education Assistant	Ms. Megan Forman
Certified Education Assistant	Mr. Bryce Kuchta
Lunch Hour Supervisor	Ms. Tara Legere
Lunch Hour Supervisor	Mr. Bryce Kuchta
Lunch Hour Supervisor	Ms. Megan Forman
Breakfast coordinator	Mrs. Alyson Coubrough
Custodian	Mrs. Dawn Hannivan
Area Counselor	Mrs. Tracy McNabb
Indigenous Education Worker	Ms. Jayden Lee Harrington

Student Punctuality and Attendance

Regular, on-time attendance is key to student success. Missing school reduces learning time and can affect academic achievement, social-emotional development, and relationships with peers and staff. Late arrivals also disrupt classroom routines and learning for others.

The school monitors unexcused absences and late arrivals. Parents will be contacted if these become frequent.

We understand that appointments or illness may cause occasional lateness or absences. Please notify the school in advance so we can inform the teacher. If picking up your child early, sign them out at the office.

Tips for Improving Attendance:

- Establish a consistent bedtime and morning routine.
- Prepare school materials and clothing the night before.
- Schedule appointments outside of school hours when possible.
- Encourage a positive attitude toward school.
- Reach out to the school if your child is struggling with attendance—we’re here to help

Personal Consent Forms

Along with this newsletter students will bring home some Personal Consent Forms. Please carefully review the forms and complete each section of the forms. These forms are extremely important to ensure all students have permission to participate in certain events. Personal verification is included with this. Please complete all and return stapled together to the school.

Personal Consent Forms need to be completed by Friday, September 12. The first class to have their forms signed and returned to school wins a prize!

School Newsletters

We want to keep you informed about school activities and events. School newsletters will be available to families near the ***beginning of each month***. Newsletters will be e-mailed to families. The school newsletters will also be available on the school website. Our goal is to reduce the amount of paper distributed by the school, so we would like to encourage as many families as possible to receive newsletters via e-mail. Of course, families who do not have access to e-mail will receive a paper copy of the newsletter.



Very Important... if you require a paper copy of the school newsletter, please call the school or write a note letting Ms. Langston and Jong Ae know you want to receive paper copies.

School Website

The school website can be found at <https://ran.sd83.bc.ca/> . Our website is consistently updated. The school's on-line calendar will be kept up to date, showing days that students are not in session.

Student Drop-Off & Pick-Up Procedures – Please Read Carefully

To ensure students' safety and smooth traffic flow, parents are asked to follow these guidelines:

- **Quick Drop-Off/Pick-Up Lane:** Use the lane closest to the sidewalk for quick drop-offs and pick-ups only. **Do not park** in this lane.
- **Parking:** If you're waiting for your child, please park in a designated parking space.
- **Bus Lane: Never Park** in the bus lane located beside the school on E Ranchero Drive.
- **Idle-Free Zone:** Our parking lot is an idle-free zone. Please turn off your engine while waiting.
- **Student Safety:** Students must wait inside the chain-link fence until met by a parent. Parents must escort children across the parking lot—students should not walk through the lot alone.
- **Bike Safety:** Students riding bikes must wear helmets and walk their bikes on sidewalks and school grounds.
- **Traffic Awareness:** Cyclists should ride on the same side as traffic. Walking students should face oncoming traffic.

Thank you for helping us keep our students safe!

Busing

If a student is required to transport an oversized item (longer than 76 cm) to and from school (e.g. a musical instrument), a specific application form needs to be completed. The application form will be submitted to the Transportation Department and will be reviewed by the Manager of Transportation. The Transportation Department will try to determine a safe pick-up/drop-off location, near the student stop, to allow for the safe loading/unloading of the oversized item. Skateboards/ice skates must be stored in a canvas bag when being transported on the bus. Booster seats are not permitted to be transported on a school bus.



Student Supervision (Before & After Supervision, After-School Expectations & Safety Reminders)

Supervision Hours

- **Morning supervision begins at 7:45 a.m.** Please ensure students do not arrive before this time.

- **Afternoon supervision ends at 2:20 p.m.**, when buses depart. There is no supervision after this time.

After-School

Students are expected to go directly home after school, whether they walk or take the bus. If they wish to return to play later, that decision is up to parents once they've checked in at home.

Safety Tips for Walking to and from School

- Walk with a buddy or in a small group.
- Always face traffic when walking.
- Stick to a direct route to and from school.
- If your child is walking to a friend's house after school, please send a note giving your permission.

Picking Up Early

If you need to pick up your child early, please stop by the office to sign them out.

Scent Considerate School

The school district has adopted a regulation regarding chemical fragrances. We are asking all staff, students and parents to be **scent considerate**. Scents can cause serious health problems for people with allergies, multiple chemical sensitivities and asthma. If you have any questions regarding chemical fragrances, please feel free to pick up a brochure from the school.



"No Scents Make Good Sense"

Inside Shoes

To assist with keeping our school clean and children safe from injury, all students are asked to always remove outside shoes and wear inside shoes while in the school. The summer custodians did a wonderful job of giving our school floors a nice shine. Let's all do our part to keep the floors looking this way! A pair of runners would be the best choice for inside shoes, as they provide the best support during PE activities. Slippers, sandals, and Crocs do not provide the same safety and support as runners during physical activity.

Parent Advisory Council (PAC) News

All parents with children in the public school system automatically become members of the school's Parent Advisory Council. If you are interested in becoming involved with the PAC this year, please attend the first official meeting on **Wednesday, September 10 at 6:30 pm in the school Library** to show your interest in and learn more about this vital part of our school community. The staff and students of Rancho Elementary would like to thank the PAC for all their contributions to helping make our school the best school possible!



Custody

If there are legal issues regarding your child's custody, please bring the up-to-date legal documentation and photos to the school office. With this information, we can develop any necessary safety plans.

School Assemblies

Parents are welcome and encouraged to join us for our assemblies. We always have seating set up at the back of the gym for family members. We ask that younger siblings remain with parents rather than joining their seated school age siblings. We hold monthly celebration assemblies and a few special event assemblies throughout the year. Our assembly dates are communicated in our newsletters and on our website.

Upcoming Dates

Sept. 10 PAC meeting 6:30 in the library
Sept. 18 Welcome Back BBQ 5:00 pm start
Sept. 26 Orange Shirt Day Assembly 10:05
Sept. 29 Pro-D Day (students do not attend)
Sept. 30 National Day for Truth & Reconciliation (students do not attend)
Oct. 1 School Fees Due
Oct. 1 Month End (Sept.) Assembly
Oct. 3 Terry Fox Run
Oct. 8 Photo Day
Oct. 13 Thanksgiving
Oct. 20 Fall Student/Family Conference Day (students do not attend except during their conference time)
Oct. 24 Pro D Day
Oct. 28 Cultural Performance
Oct. 30 Month End Assembly 10:05
Oct. 31 Halloween Activities- Coin Carnival



**Ranchero Elementary School
Fee Schedule 2025-2026**



Listed below are the permissible school fees in compliance with provincial legislation. A **financial hardship policy** is in place at Ranchero Elementary for families unable to afford school fees. Please contact Ms. Langston (250.832.7018) for further information. If you want to work out a payment plan, please contact Jong Ae Han, the school secretary. **School fees for the 2025-26 school year are due Oct. 1.** This year we are requesting fees be paid, preferably by E-transfer. If using E-transfer please send to ran@sd83.bc.ca If you have any questions or concerns about fees, please email us at ran@sd83.bc.ca

Your support from home with fees is appreciated.
Ms. Langston

Permissible Fees:

- **Due Monday, October 1st, 2025**
 - **School Supplies (All grades):** **\$45**
This is for in class materials used directly by students (e.g. pencils, scissors, markers, crayons, glue, erasers, notebooks, binders etc.)
 - **Student agenda (All grades):** **\$8** (Agenda replacement: \$8)
 - **Grade 8 Combination Lock Rental:** **\$5**
 - **Band:** Instruments can be purchased or rented (privately or through the school district)

Requested Fees:

- Provincial legislation does not allow schools to charge a mandatory activity fee. Our PAC and staff believe these programs and activities are important for our students. We are requesting parents continue to pay these fees, so these programs can continue. Our ability to provide these programs will depend on the response from parents. No student will be denied access to a school sponsored program/activity for financial reasons. If circumstances do not permit payment at this point, please contact Ms. Langston.

Cultural Performance Fee \$10

- The school District books three excellent cultural performances per year for our school. All students see three live performances arranged by the School District

Activity Fee \$10

- The activity fee supports various school-wide activities. This year we are collecting \$10.00 (e.g. cross-country run registration fees, busing for cross country running RAN Run supplies, fun day supplies, Orange Shirt Day and National Indigenous Day activities, Spring Tea supplies, etc.).

Fieldtrip Fees

- As determined by teachers (can include transportation, entry fees, accommodation, food, equipment rentals, lift tickets, etc.). Winter Recreation at Silver Star for students in grades 6 – 8 may be a requested fee of approximately \$165 (for rentals and lessons). Grade 7/8 year end field trip \$200. More information will follow on these activities later in the school year.

Combined Total Permissible and Requested Fees by Divisions:

Divisions 2 - 7:

Student school supplies fee:	\$45
Agenda Fee	\$8 (not charged for students in Div 7 Ms. Monique)
Cultural Performances:	\$10
Activity Fee:	\$10
Total	\$73 or \$65 if in Ms. Moniques Div. 7

Division 1: Grade 8

Student school supplies fee:	\$45
Agenda Fee	\$8
Lock Rental Fee	\$5
Cultural Performances:	\$ 10
Activity Fee:	\$10
Total Div. 1	\$78 grade 8

If you are not using e-transfer, please complete the form on the following page and return it to your child’s teacher.

Student Supplies and Activity Fee Payment

If not using e-transfer, please complete this form and return it to your child’s teacher and attach cheque or cash.

Student Supplies and Activity Fee Payment

Student Name	Grade	Teacher
1.		
2.		
3.		

Student School Supplies

_____ of students X \$45.00 = Total \$ _____

Student Agenda

_____ of students X \$8.00 = Total \$ _____

Grade 8 Lock Rental

_____ of students X \$5.00 = Total \$ _____

Activity and Cultural Fee

_____ of students X \$20.00 = Total \$ _____

Total \$ _____

Cash Amount \$ _____

Cheque # _____

Amount \$ _____

We prefer e-transfer, or fees can be paid with one cheque.

If you are paying with cash, please provide the exact amount.

If paying by cheque, cheques can be made payable to Ranchero Elementary School. Please have your child return this payment and this single page to their classroom teacher by October 1.